



Working Title: **Researcher**

Official title: RESEARCHER(E05DN) or ASSOC RESEARCHER(E05FN) or ASST RESEARCHER(E05LN)

Degree and area of specialization:

Master's degree required, preferably Master of Public Health; or related degree with related experience in swallow, protocol management, data management and IRB compliance.

Minimum number of years and type of relevant work experience:

Previous expertise in clinical laboratory management is desired. Related experience in swallow, protocol management, data management and IRB compliance preferred. Prefix assignment determined by years of relevant work experience.

Principal duties:

The Department of Surgery, Division of Otolaryngology - Head and Neck Surgery, is looking for an individual to provide technical expertise, design and conduct research projects focused on swallow function in a clinical research laboratory at a comprehensive and independent level.

We are seeking a candidate with a passion for learning, with leadership skills and a talent for understanding and ability to independently perform a broad range of duties encompassing not only academic responsibilities as a researcher, but also duties related to laboratory management, institutional human subjects research and use committee protocols, database organization, and innovation/research in the area of swallow physiology. This individual will work closely with students and other researchers in different departments on a variety of exciting and challenging projects on the cutting edge of swallowing research.

In addition, this individual will be required to perform lab management duties that will include supervision of personnel. This position may assist in the development of grant applications and the preparation and presentation of research results. The incumbent will also facilitate and promote the training and development of our graduate students.

Additional Information:

The following qualifications and experiences are preferred:

- Demonstrated ability to work independently and within a group.
- Proven analytical thinking processes and problem solving.
- Demonstrated creative problem solving skills.
- Excellent verbal and written communication skills are required.
- Ability to concurrently work on multiple assignments and balance priorities.
- Experience with manuscript and grant writing.
- Strong written and presentation skills to assist with research proposals for grant submission as well as abstract and manuscript submission for presentation and publication.

A criminal background check will be conducted prior to hiring.

A period of evaluation will be required

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Employee class: Academic Staff  
Department(s): SMPH/SURGERY  
Full time salary rate: Minimum \$34,650 ANNUAL (12 months)  
Depending on Qualifications  
Term: This is a renewable appointment.  
Appointment percent: 50% - 100%  
Anticipated begin date: November 23, 2011  
Number of positions: 1

Department Contact:

Katie Tollefson  
H4/367 CSC  
600 Highland Ave  
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Phone: 608-265-2911  
Phone TTY: 608-263-2473  
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Email: [tollefo@surgery.wisc.edu](mailto:tollefso@surgery.wisc.edu)

**HOW TO APPLY:**

Unless another application procedure has been specified above, please send resume and cover letter referring to Position Vacancy Listing # 71928 to the contact indicated above.

To ensure consideration, application must be received by: November 18, 2011

**NOTE:** Unless confidentiality is requested in writing, information regarding the names of applicants must be released upon request. Finalists cannot be guaranteed confidentiality.

UW-Madison is an equal opportunity/affirmative action employer. We promote excellence through diversity and encourage all qualified individuals to apply.

*For more academic job opportunities at the University of Wisconsin-Madison please see [http://www.ohr.wisc.edu/pvl/pvl\\_internet\\_report\\_home.html](http://www.ohr.wisc.edu/pvl/pvl_internet_report_home.html)*

*For more information on the University of Wisconsin-Madison Office of Human Resources please see <http://www.ohr.wisc.edu/>*

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For UW Madison Campus Safety Information see <http://www.wisc.edu/students/faculty/safety.htm>*